

## **ITQ The flexible qualification –**

### **What is the purpose of this qualification?**

The framework consists of a wide range of units covering all aspects of IT user application including word processing, spreadsheets, the internet, multimedia software and design software.

- Nationally recognised IT user qualifications  
ITQs cover all aspects of IT user skills and ensure that everyone benefits from IT.
- Developed with employers  
The content of the ITQ units has been developed with employers to ensure it is relevant to the real world and meets the needs of employers.
- ECDL ITQs  
Our coverage of ITQs includes the popular ECDL qualifications, exclusive to BCS. ECDL ITQs are the most popular qualifications on the framework, and focus on improving learners' understanding of computers whilst promoting efficient use of software.

### **Where can I find out the credit value of the units?**

These can be found on the Approved Centre forum under Ordering and Administration. Using the flexiqual calculator

### **What units can I choose from?**

A full list of units can be found on our website. Some units are only available at certain levels. However, you are able to choose a small proportion of units at a different level to what the overall qualification is at. The Flexiqual Calculator on the Approved Centre Forum is a useful tool in illustrating this and working out what you want. Please note the Approved Centre Forum is only available to our Approved Centre staff.

### **Does a learner have to begin at ITQ level 1 and work up?**

No. A learner can begin wherever they or the centre believes is suitable for them.

### **What is the QCF credit value for the ITQ Flexiqual?**

This will depend on the level and the type of the Flexiqual.

**How many Guided Learning Hours are there for an ITQ Flexiqual?**

Every unit and qualification has a credit value and level. You will find the guided learning hours for all the units BCS.org under qualifications, then ITQ units.

**What level is an ITQ Flexiqual?**

There are 3 main types of Flexiquals: Award, Certificate and Diploma, which are available at level 1, 2 and 3.

**What are ITQ Flexiqual qualifications?**

An ITQ Flexiqual is a qualification whereby you can select the units at the level you want to achieve. The Flexiqual has at least one compulsory unit, but you can make most of the credits up with units of your choice.

**Can I change a unit once I have registered the candidate?**

Yes the units can be changed as long as the test has not been taken and the credit value of the unit meets the framework within the qualification. This can be done by contacting us at Centre Support ([centresupport@bcs.uk](mailto:centresupport@bcs.uk))